**West Manor Elementary School**

**Date: October 27, 2020**

**Time: 4:00 PM**

**Location: Virtual Via Zoom**

* **Call to order:** 4:11 PM
* **Roll Call**

|  |  |  |
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| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Reginald Lawrence** | **Present** |
| **Parent/Guardian** | **Candidate Crystal Hall** | **Present** |
| **Parent/Guardian** | **Leah McAllister** | **Present** |
| **Parent/Guardian** | **Christan Duncan** | **Present** |
| **Instructional Staff** | **Kimberly Smallwood** | **Present** |
| **Instructional Staff** | **Dietrice Bennet** | **Present** |
| **Instructional Staff** | **Azuree Walker** | **Present** |
| **Instructional Staff** | **Timothy Pirtle** | **Present** |
| **Community Member** | **Margaret Vaughn** | **Absent** |
| **Community Member** |  |  |
| **Swing Seat** | **Mariel Lawrence** | **Present** |
| **Student** *(High Schools)* | **N/A** |  |

**Quorum Established:** Yes

* **Action Items** *(add items as needed)*
  + **Approval of Agenda:** Motion made by: K. Smallwood; Seconded by: D. Bennett

Members Approving: R. Lawrence, C. Hall, L. McAllister, C. Duncan, A. Walker, T. Pirtle, M. Lawrence

Members Opposing: None

Members Abstaining: None

**Motion: Passes**

* + **Fill Vacant Positions** *(copy and complete table for each vacant position)*

|  |  |
| --- | --- |
| **Vacant Position:** | **Parent** |
| **Nominee’s Name:** | Leah McAllister |
| GO Team Members  **In favor** | R. Lawrence, C.Hall, C. Duncan, K. Smallwood, D. Bennett, A. Walker, M. Lawrence, T. Pirtle |
| GO Team Members **Opposed** | None |
| GO Team Members **Abstaining** | None |

* + **Fill Open Community Member Seat:** \*This position still needs to be filled

|  |  |
| --- | --- |
| **Open Position:** | **Community Member** |
| **Nominee’s Name:** |  |
| GO Team Members  **In favor** |  |
| GO Team Members **Opposed** |  |
| GO Team Members **Abstaining** |  |

* + **Fill Open Swing Seat** *(copy and complete table for each nominee for each position – list winners where indicated)*

**\*This position still needs to be filled - awaiting proposed candidate**

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| **Open Position:** | **Swing Seat** |
| **Nominee’s Name:** |  |
| **Nominated by** |  |
| GO Team Members  **In favor** |  |
| GO Team Members **Opposed** |  |
| GO Team Members **Abstaining** |  |

**SWING SEAT RESULT:**

* + **Approval of Previous Minutes:** *List amendments to the minutes:* None

Motion made by: M. Lawrence; Seconded by: R. Lawrence

Members Approving: K. Smallwood, D. Bennet, C. Hall, L. McAllister, A. Walker, T. Pirtle

Members Opposing: None

Members Abstaining: None

**Motion: Passes**

* + **Election of Officers** *(copy and complete table for each nominee for each position – list winners where indicated)*
    - **Chair: Result:** Mariel Lawrence

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| **Officer Position:** | **Chair** |
| **Nominee’s Name:** | Mariel Lawrence |
| GO Team Members  **In favor** | R. Lawrence, D. Bennett, A. Walker, K. Smallwood, T. Pirtle, L. McAllister, C. Hall |
| GO Team Members **Opposed** | None |
| GO Team Members **Abstaining** | None |

* + - **Vice Chair: Result:** Kimberly Smallwood

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| **Officer Position:** | **Vice Chair** |
| **Nominee’s Name:** | Kimberly Smallwood |
| GO Team Members  **In favor** | M. Lawrence, D. Bennett, A. Walker, L. McAllister, C. Hall, R. Lawrence, C. Duncan, T. Pirtle |
| GO Team Members **Opposed** | None |
| GO Team Members **Abstaining** | None |

* + - **Secretary: Result:** Dietrice Bennett

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| **Officer Position:** | **Secretary** |
| **Nominee’s Name:** | Dietrice Bennett |
| GO Team Members  **In favor** | R. Lawrence, A. Walker, T. Pirtle, K. Smallwood, M. Lawrence, C. Hall, C. Duncan, L. McAllister |
| GO Team Members **Opposed** | None |
| GO Team Members **Abstaining** | None |

* + - **Cluster Representative: Result:** Christan Duncan

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| **Officer Position:** | **Cluster-Representative** |
| **Nominee’s Name:** | Christan Duncan |
| GO Team Members  **In favor** | M. Lawrence, D. Bennett, A. Walker, R. Lawrence, T. Pirtle, C. Hall, L. McAllister, K. Smallwood |
| GO Team Members **Opposed** | None |
| GO Team Members **Abstaining** | None |

* + **For High Schools: Appoint Student Representative**

**Student Representative:** N/A

* **Discussion Items** *(add items as needed)*
  + **Discussion Item 1**: Introduce New GO Team Member
    - New GO Team Members were introduced
    - Elections were held to fill officer positions
* **Information Items** 
  + **Principal’s Report** 
    - Dr. Lawrence provided an update on the building renovation and discussed the current proposed reopening plan for Atlanta Public Schools.
      * West Manor is predicted to move back into the building December 2021
    - Technology Update
      * All students have devices for use during virtual learning
      * There is a district waitlist for students who need repairs
  + **Information Item - IB Update** 
    - Mrs. Walker shared an update on our IB authorization process.
    - The application for IB authorization has been submitted and we are anticipating an authorization visit in early (March or April) 2021.
    - The authorization visit may be in person or virtual pending public health data.
* **Announcements**
* **Adjournment**

Motion made by: M. Lawrence; Seconded by: T. Pirtle

Members Approving: R. Lawrence, K. Smallwood, C. Duncan, D. Bennett, C. Hall, L. McAllister, A. Walker

Members Opposing: None

Members Abstaining: None

**Motion: Passes**

**ADJOURNED AT** 4:52 PM

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**Minutes Taken By:** M. Lawrence

**Position:** Chairperson

**Date Approved:** [Insert Date When Approved]